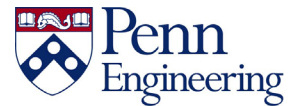


Graduate Transfer of Credit



Name: _____

Date: _____

Program (example: DATS or Data Science): _____

Penn ID #: _____

TRANSFER OF CREDIT TO: Master's program PhD program

When submitting this form, student must attach a **final** transcript from the institution where credit was earned. All transcripts must be issued in English or include a certified translation. A maximum of two courses may be transferred to a Master's program or a maximum of nine to the PhD program if approved. Credit will only be awarded for courses earning a grade of 'B' or higher. Full policy: <https://grad.seas.upenn.edu/student-handbook/academic-options/>.

Transfer requests have two paths: **transfer for equivalency** or **transfer by title**.

- A student requesting to **transfer by equivalency** has taken a course at a previous institution that is equivalent to a course at Penn. The student must know and list the Penn course number below that matches their previous institution's course. The student **must** obtain the instructor's signature on this form.
- **Transferring by title** is for courses being transferred in from a previous institution by their title, coming into Penn as a "Free Elective" for that program as there is no equivalent course at Penn matching the course from the previous institution.

FROM WHICH UNIVERSITY: _____

Please list courses requesting to be transferred:

Course number	Term and year taken	Penn equivalent course number	OR	Free elective	Penn Instructor Signature <i>(only for transfer by equivalency)</i>
Examples: <u>MuL 7955-01</u> <u>EMp 5510</u>	<u>Spring 2022</u> <u>Fall 2021</u>	<u>MEAM 5620-001</u>		<u>X</u>	 _____
1.					_____
2.					_____
3.					_____
4.					_____
5.					_____
6.					_____
7.					_____
8.					_____
9.					_____

Faculty Advisor Approval

Date

Grad Group Chair/Program Dir.

Date

Department: Check this box if requesting PhD term counter advancement. Typically 3 CU's transferred equal one term.