

SCHOOL OF ENGINEERING AND APPLIED SCIENCE

Petition to Withdraw from a Course – Graduate Students

Students in Graduate Engineering have the option of requesting a "Withdrawal" from a course after the fifth week of class but before the final day of class. No petition for withdrawal will be considered after the final day of classes.

When the Associate Dean for Academic Affairs approves the request for "Withdrawal," a copy of this form will be sent to the University Registrar for processing and the student will be notified when complete via email. Registration for the course remains on the student's record with the notation "W" placed in the grade column of the student's transcript.

Name

Penn ID#

Date

Course number (example: EAS 500-001)

Term Registered

Approved

Graduate Group Chair

Date

Denied

Associate Dean

Date